



RAJENDRA ACADEMY FOR TEACHERS' EDUCATION

NAAC Accredited (2016) - Grade 'B'

A Composite Unit of M.Ed, B.Ed & D.El.Ed

Recognized by NCTE (Govt. of India, New Delhi)

Affiliated to BABA SAHEB AMBEDKAR EDUCATION UNIVERSITY (Erstwhile WBUTTEPA) & WBBPE

Ref. No. :

Date:

ACTION TAKEN

ACADEMIC YEAR: 2021-2022

1. Student Induction Program:

- Developed a comprehensive orientation program for new students covering campus facilities, academic resources, and student support services.
- Assigned mentors or peer guides to help new students navigate campus life and academic requirements.

2. Institutional Best Practices:

- Identified and documented successful practices within the institution.
- Disseminated best practices through workshops, seminars, and internal publications.
- Encouraged faculty and staff to adopt these practices in their respective areas.

3. Academic Calendar:

- Developed a detailed academic calendar outlining important dates such as registration deadlines, exam schedules, and holidays.
- The academic calendar is communicated effectively to students, faculty, and staff.

4. Institutional Distinctiveness:

- Identified unique strengths and attributes of the institution.
- Promoted the distinctiveness through marketing materials, website, and social media channels.

5. Organizing Annual Sports:

- Formed a sports committee responsible for planning and organizing annual sports events.
- Arranged facilities, equipment, and officials for various sports activities.
- Encouraged participation from students, faculty, and staff.

6. NET, SET, TET Coaching:

- Offered coaching classes or workshops to prepare students for national eligibility tests.
- Provided study materials and practice tests.
- Monitored progress and provide guidance to participants.

7. Organizing Cultural Program:

- Formed a cultural committee to plan and execute cultural events throughout the year.
- Invited performers, artists, and speakers from diverse backgrounds.
- Promoted cultural diversity and inclusivity.

8. Feedback From all stakeholders:

- Conducted regular surveys or feedback sessions with students, faculty, staff, and parents.
- Analyzed feedback to identify areas for improvement and implement necessary changes.

9. Curriculum Planning & Adaption:

- Reviewed and updated curriculum to align with current educational standards and industry trends.
- Incorporated feedback from stakeholders to ensure relevance and effectiveness.

10. Conduct Unit Test:

- Scheduled regular unit tests across various subjects and courses.
- Provided timely feedback to students to help them track their progress and identify areas for improvement.

11. Yoga Day Celebration:

- Planned special events and activities to celebrate International Yoga Day.
- Offered yoga sessions, workshops, and seminars to promote physical and mental well-being.

12. Everyday Yoga & Meditation Practices in Morning Assembly:

- Integrated yoga and meditation sessions into the daily morning assembly routine.
- Provided training to teachers or instructors to lead these practices effectively.

13. Educational Excursion:

- Due to the Pandemic situation it was not possible for the Institution to organize educational excursion this year.

14. Various Awareness Program:

- Designed and conducted awareness campaigns on important issues such as health, environment, and social justice.
- Collaborated with experts and organizations to deliver informative sessions and workshops.

15. Organizing Mentoring System:

- Established a mentoring program pairing experienced faculty or staff with new recruits or students.
- Provided training and resources for mentors to support their mentees effectively.

16. Implement Strategies for Promoting Inclusive Education:

- Developed inclusive teaching practices and policies to accommodate diverse learners.
- Offered training and workshops on inclusive education for faculty and staff.

17. Provide Access to Professional Journals and Publications in Education:

- Subscribed to relevant journals and publications in education.
- Provided access to online databases and resources for faculty and students.

18. Create a Resource Library with Updated Educational Materials and Resources:

- Established a resource library stocked with books, journals, multimedia materials, and educational tools.
- Regularly updated and expanded the collection to meet the needs of students and faculty.

19. Establish Partnerships with Local Schools for Practical Teaching Experience:

- Forged partnerships with local schools to facilitate student teaching placements and internships.
- Collaborated on joint projects, workshops, and professional development opportunities.

20. Enhancing Research Activities:

- Encouraged faculty and students to engage in research projects and scholarly activities.
- Provided funding, resources, and support for research endeavors.
- Promoted dissemination of research findings through conferences, publications, and presentations.

21. Alumni Meet:

- Organized alumni reunions and networking events to reconnect with former students.
- Celebrated their achievements, and fostered ongoing engagement and support for the institution.